



Joe Lombardo
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Silver State Health Insurance Exchange (SSHIX)

Board Meeting

Draft Minutes

Thursday, August 29, 2024

Meeting Location:

Zoom and Teleconference, or 2310 South Carson St., Suite 3A, Carson City, NV 89701

Members Present

Zoom:

Valerie Clark
E. Lavonne Lewis
Dr. Sarah Friedman
Jonathan Johnson
Quincy Branch
Sam Kumar
Scott Kipper Non-Voting Ex-Officio
Jenny Helton, Non-Voting Ex-Officio
Stacie Weeks Non-Voting Ex-Officio

Members Absent

Amber Torres

Staff Members Assisting

Russell Cook, SSHIX
Kaitlyn Blagen, SSHIX
Tiffany Davis, SSHIX
Kassie Fuentes, SSHIX
Radhika Kunnel, DAG

I. Call to Order, Welcome, Roll Call, Announcements

Vice-Chair Valerie Clark called the 9:00 a.m. meeting to order and welcomed everyone. Roll call was taken by Tiffany Davis; a quorum was noted.

II. Public Comment

There was no public comment at this time.

III. Approval of the minutes of the June 18, 2024 Board Meeting. For Possible Action.

The following action was taken:

MOTION To approve the minutes of the June 18, 2024 Board meeting.

BY: Mr. Branch

SECOND: Mr. Kumar

PASS: Unanimously

IV. Elections of Chair, and if necessary, Vice-Chair, to fill vacancy or vacancies from among the membership of the Board; pursuant to NRS 695L.320.

DAG Radhika Kunnel gave an overview of the proper process to be carried out.

A nomination was made to elect Ms. Valerie Clark as Chair, who accepted the nomination.

MOTION To elect Ms. Valerie Clark as Chair.

BY: Mr. Kumar

SECOND: Mr. Johnson

PASS: Unanimously

Ms. Clark nominated Mr. Jonathan Johnson as Vice-Chair, who accepted the nomination. Ms. Lavonne Lewis nominated Mr. Quincy Branch, who thanked the Board but deferred his nomination in support of Mr. Johnson.

MOTION To elect Mr. Jonathan Johnson as Vice-Chair.

BY: Mr. Kumar

SECOND: None needed according to DAG Kunnel.

PASS: Unanimously

V. Discussion and possible action to propose the Exchange Board of Directors consider creating an evaluation process of the Exchange Executive Director per NRS 695L.380 and consideration of current Exchange By-Laws and Board responsibilities.

Chair Valerie Clark discussed the Board's responsibility for governing the Exchange, and with that, changing the bylaws to include evaluating the Executive Director on an annual basis.

Jonathan Jonhson questioned if there is a formal process for evaluations or reviews that are done with Exchange staff members, what the process looks like, and who conducts them.

Russell Cook answered Johnson's question that every member in the Exchange is subject to periodic evaluations and that supervisor's conduct the reviews. He also commented that he would be on board with annual basis evaluations for the Executive Director and any

improvement it may bring, but asked the Board to be aware of all rules and regulations the Exchange is bound by.

Chair Valerie Clark commented on conducting a 360 review including stakeholders, employees, and board members to be in a fair and unbiased manner to review Russell Cook's performance as Executive Director.

Quincy Branch wanted clarification if they were voting in favor of the process of conducting an annual basis evaluation of the Executive Director or not to define what it looks like. Chair Valerie Clark confirmed to vote to conduct the process since it's a change to the by-laws and for her and Vice-Chair Jonathan Johnson to work with the State's Human Resources Division and Deputy Attorney General (DAG).

Stacie Weeks and Commissioner Scott Kipper both commented on the importance of discretion.

MOTION To change the bylaws to accommodate the evaluation of the Executive Director.

BY: Ms. Lewis

SECOND: Mr. Kumar

PASS: Unanimously

Chair Valerie Clark next discussed forming a three-person committee to carry out the evaluation process composed of Chair, Vice-Chair, and one volunteer board member.

MOTION To create a committee of three members consisting of the Chair, Vice-Chair, and one other volunteer.

BY: Mr. Kumar

SECOND: Mr. Branch

PASS: Unanimously

Stacie Weeks stated the importance of working with Russell Cook to understand what the role of the Executive Director is, what the board wants the role to be, and what the goals are then build the evolution of the Executive Director.

Vice-Chair Jonathan Johnson raised the concern of wanting the third member of the committee to have state government history or HR experience to be able to help with the evolution process.

Committee members set to be Valerie Clark, Jonathan Johnson, and Elsie Lavonne Lewis.

Ms. Lavonne Lewis nominated Vice-Chair Jonathan Johnson to chair this committee.

MOTION To approve Vice-Chair Jonathan Johnson as Chair of this committee.

BY: Mr. Kumar

SECOND: Mr. Branch

PASS: Unanimously

VI. Topics, dates, times, and agenda items for future meetings.

Sam Kumar requested to have discussion at the next meeting on various committees that the Board should form for proper oversight and support of the Exchange. Mr. Kumar also noted he would like an update on the RFP process in response to Mr. Cook's email from the day before this board meeting.

Vice-Chair Johnson noted and recommended it may be prudent to hold a board meeting prior to the one scheduled in October to specifically address the RFP due to timeline concerns. Chair Valerie Clark agreed and noted that she had a lot of questions and raised the issue of, due to timelines, calling a board meeting earlier than the one already scheduled to address the RFP before it was made public.

Ms. Tiffany Davis noted the next board meeting is scheduled for October 15, 2024 at 1:30 p.m.

Vice-Chair Jonathan Johnson questioned if it's appropriate to have a closed session meeting to discuss the RFP that is not yet public. Stacie Weeks agreed and stressed the importance of being mindful of communication with the Executive Director, the confidential nature of some of the RFP, and the timeline for the report.

MOTION To have a board meeting in the next two weeks with an agenda item to discuss the RFP questions, and for that discussion to be taken place in a closed session.

BY: Mr. Johnson

SECOND: Mr. Kumar

PASS: Unanimously

IX. Public Comment

None.

X. Adjournment

Chair Valerie Clark thanked everyone and adjourned the meeting.