



Joe Lombardo

Governor

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Chair

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Silver State Health Insurance Exchange (SSHIX)

Sub-Committee Meeting

Draft Minutes

Tuesday, October 15, 2024

Meeting Location:

Zoom and Teleconference, or 2310 South Carson St., Suite 3A, Carson City, NV 89701

Members Present

Zoom:

Valerie Clark
Jonathan Johnson
Lavonne Lewis

Members Absent

Staff Members Assisting

Tiffany Davis, SSHIX
Mike Detmer, DAG
Kassie Fuentes, SSHIX
Kaitlyn Blagen, SSHIX

I. Call to Order, Welcome, Roll Call, Announcements

Chair Jonathan Johnson called the 12:30 p.m. meeting to order and welcomed everyone. Roll call was taken by Tiffany Davis; a quorum was noted.

II. Public Comment

No public comment.

III. Discussion and Possible Action for Recommended Process of Evaluation for Executive Director.

Chair Jonathan Johnson informed the committee that they were tasked with putting together some language as to what the evaluation process would look like. He stated that the committee would work in conjunction with the State Department of Human Resource Management to formulate a confidential 360 assessment to be distributed to stakeholders who interact or have interacted with the Executive Director of the Exchange, noting that the list of stakeholders will change from year to year. Chair Johnson also noted that, once the responses are received, they would go to the State Office of Human Resource Management to compile

in a report to be delivered to the Board of Directors for review and appropriate follow-up.

Valerie Clark asked if the report should go directly to the Board or if the committee should act as a liaison and present it to the Board. Lavonne Lewis wanted to present it to the Board and Valerie Clark agreed.

MOTION **To approve the process of evaluating the Executive Director of the Exchange, with the change of the compiled report from the State Office of Human Resource Management being delivered to the subcommittee for review prior to presentation to the full Board**

BY: **Ms. Clark**

SECOND: **Ms. Lewis**

PASS: **Unanimously**

IV. Discussion and Possible Action Regarding Silver State Health Insurance Exchange Bylaws Amendment Recommendation for Exchange Board of Directors.

Chair Johnson read Article IV of the bylaws, with the proposed added language stating, “The Board shall establish a procedure for an annual evaluation of the Executive Director.”

MOTION **To approve the proposed added language to Article IV of the bylaws.**

BY: **Ms. Clark**

SECOND: **Ms. Lewis**

PASS: **Unanimously**

V. Topics, Dates, Times, and Agenda Items for Future Meetings.

Lavonne Lewis opined that the subcommittee should meet when the information is back from the evaluation.

Chair Johnson stated that this would be the first steps in the process to determining consistency, whether it’s time of year, how to best identify the stakeholders to receive this, or a review of the evaluation process. The committee agreed this could be coordinated with Tiffany Davis outside of this meeting.

Mike Detmer noted that the recommendation that the subcommittee would be in receipt of the review to provide to the parent board would need to be included in the parent board’s assignment of the subcommittee’s duties at the next full board meeting.

VI. Public Comment.

No public comment.

VII. Adjournment.

Chair Jonathan Johnson called for a motion to adjourn the meeting.

Valerie Clark motioned to adjourn the meeting.

Lavonne Lewis seconded the motion.

Chair Johnson thanked everyone for joining and adjourned the meeting.

DRAFT